

THE MOFFAT CHARITABLE TRUST GRANT APPLICATION FORM

Scottish Charity No. SCO28521

- * Please read the section relating to "Projects Funded" to ensure that the organisation is eligible and the activities for which a grant is being sought match the categories supported by the Trust.
- * Please ensure all parts of this form are completed.
- * Please ensure that an appropriate trustee or official of the organisation signs the form

PART A General Information

A1. Name of the Organisation
(which must be a recognised charity
or have charitable status)

A2. Address for correspondence
(please include postcode)

A3. Telephone Number

A4. Fax Number

A5. What is the legal status of the
organisation?

Registered Charity
Registration number

Registration pending

Other, please explain

A6. Summarise the purpose of the
application in no more than 25
words.

A7. Into which of the Trust's funding categories does the application fall?

A8. If funds are being sought towards the cost of a larger project, what is the total cost of the project?

£

A9. Amount requested from the Trust

£

(If a grant is being sought over more than one year, please put the total grant amount here)

A10. Name of contact person

A11. Position in the organisation

A12. Email address

A13. Please list the organisation's key personnel

PART B About the organisation

B1. In which year did the organisation start up?

B2. Does it have a formal constitution?

yes

no

B3. Briefly describe the aims, objectives and activities of the organisation.

B4. Has an application been made to the Moffat Charitable Trust before?

yes

no

B5. If an application has been made before, please state the outcome of the application(s) and, if grant(s) were made, how successful were they? (ie amount sought and amount granted).

PART C The application

C1. Is a grant being sought towards the organisation's long term core costs (revenue) or the costs of a specific project? Long-term Core Project

C2. What will a grant from the Moffat Charitable Trust pay for and what evidence is there that it is needed?

PART D Financial information

D1. If a grant is being sought towards the cost of a larger project, please provide details of the total cost of the activity:

	Year 1.	Year 2. (If applicable)	Year 3. (If applicable)
Capital (equipment, premises, etc)	£	£	£
Revenue (running costs, salaries etc)	£	£	£
TOTAL	£	£	£

How much has been raised so far? £

D2. What other applications for funding have been made, to whom and what is the current status of these applications?

D3. What is the total annual income and expenditure of the organisation? Please use figures from the most recent annual audited accounts.

12 months covered by accounts from to

TOTAL INCOME £ TOTAL EXPENDITURE £

D4. What reserves does the organisation hold?

Restricted funds £ Unrestricted funds £

D5. To whom should cheques be made payable if the application is successful?

Declaration

When the application form has been completed, an authorised Trustee or Official of the applicant organisation must sign the declaration below. All applications must be sent only **by post** to:-

Maureen Sledmere
Trustee
Moffat Charitable Trust
Stewart Travel Building
48 Hamilton Street
SALTCOATS
Ayrshire KA21 5DS

The Moffat Charitable Trust does not accept applications by email or fax.

I am an authorised representative of
(Print Full Name)

Name of organisation

To the best of my knowledge, the information provided is correct

If The Moffat Charitable Trust agrees to make a grant, this will be used exclusively for the purpose described in this application.

Signed

Date

Position in organisation

Checklist

Please ensure that:-

- * you have enclosed a copy of your latest annual report and audited accounts.
- * you have answered all the questions and signed the declaration